

(Your Department's Name Here)

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## Personalized Safety Plan

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

COMPLAINT # \_\_\_\_\_ OFFICER: \_\_\_\_\_

The following steps represent my plan for increasing my safety and preparing in advance for the possibility for further violence. Although I do not have control over my partner's violence, I do have a choice about how to respond to him/her and how to best get myself and my children to safety.

**STEP 1: Safety during a violent incident.** Women cannot always avoid violent incidents. In order to increase safety, battered women may use a variety of strategies.

I can use some or all of the following strategies:

- A. If I decide to leave, I will \_\_\_\_\_. (Practice how to get out safely. What doors, windows, elevators, stairwells or fire escapes would you use?)
- B. I can keep my purse and car keys ready and put them (place) \_\_\_\_\_ in order to leave quickly.
- C. I can tell \_\_\_\_\_ about the violence and request they call the police if they hear suspicious noises coming from my house.  
  
I can also tell \_\_\_\_\_ about the violence and request they call the police if they hear suspicious noises coming from my house.
- D. I can teach my children how to use the telephone to contact the police and the fire department.
- E. I will use \_\_\_\_\_ as my code with my children or my friends so they can call for help.
- F. If I have to leave my home, I will go \_\_\_\_\_.

(Decide this even if you don't think there will be a next time.)

If I cannot go to the location above, then I can go to \_\_\_\_\_  
\_\_\_\_\_ or \_\_\_\_\_.

- G. I can also teach some of these strategies to some/all my children.
- H. When I expect we are going to have an argument, I will try to move to a space that is lowest risk, such as \_\_\_\_\_. (Try to avoid arguments in the bathroom, garage, kitchen, near weapons or in rooms without access to an outside door.)
- I. I will use my judgement and intuition. If the situation is very serious, I can give my partner what he/she wants to calm him/her down. I have to protect myself until I/we are out of danger.

**STEP 2: Safety when preparing to leave.** Battered women frequently leave the residence they share with the battering partner. Leaving must be done with a careful plan in order to increase safety. Batterers often strike back when they believe that a battered women is leaving a relationship.

I can use some or all of the following safety strategies:

- A. I will leave money and an extra set of keys with \_\_\_\_\_ so I can leave quickly.
- B. I will keep copies of important documents or keys at \_\_\_\_\_.
- C. I will open a savings account by \_\_\_\_\_, to increase my independence.
- D. Other things I can do to increase my independence include: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- E. The domestic violence programs's hotline number is \_\_\_\_\_ and \_\_\_\_\_. I can seek shelter by calling this hotline.

- F. I can keep change for phone calls on me at all times. I understand that if I use my telephone credit card, the following month the telephone bill will tell my batterer those numbers that I called after I left. To keep my telephone communications confidential, I must either use coins or I might get a friends to permit me to use their telephone credit card for a limited time when I first leave.
- G. I will check with \_\_\_\_\_ and \_\_\_\_\_ to see who would be able to let me stay with them or lend me some money.
- H. I can leave extra clothes with \_\_\_\_\_.
- I. I will sit down and review my safety plan every \_\_\_\_\_ in order to plan the safest way to leave the residence. \_\_\_\_\_ (domestic violence advocate or friend) has agreed to help me review this plan.
- J. I will rehearse my escape plan and, as appropriate, practice it with my children.

**STEP 3: Safety in my own residence.** There are many things that a women can do to increase her safety in her own residence. It may be impossible to do everything at once, but safety measures can be added step by step.

Safety measures I can use include:

- A. I can change the locks on my doors and windows as soon as possible.
- B. I can replace wooden doors with steel/metal doors.
- C. I can install security systems including additional locks, window bars, poles to wedge against doors, an electronic system, etc.
- D. I can purchase rope ladders to be used for escape from second floor windows.
- E. I can install smoke detectors and purchase fire extinguisher for each floor in my house/apartment.
- F. I can install an outside lighting system that lights up when a person is coming close to my house.
- G. I will teach my children how to use the telephone to make a collect call to me and to \_\_\_\_\_ (friend/minister/other) in the event that my partner takes the children.
- H. I will tell people who take care of my children which people have permission to pick up my children and that my partner is not permitted to do so. The people I will inform about pick-up permission include:

\_\_\_\_\_ (school),

\_\_\_\_\_ (day care staff).  
\_\_\_\_\_  
\_\_\_\_\_ (babysitter),  
\_\_\_\_\_  
\_\_\_\_\_ (Sundayschool teacher),  
\_\_\_\_\_  
\_\_\_\_\_ (teacher),  
\_\_\_\_\_  
\_\_\_\_\_ (and  
\_\_\_\_\_ others)

I. I can inform \_\_\_\_\_ (neighbor),  
\_\_\_\_\_  
\_\_\_\_\_ pastor), and  
\_\_\_\_\_ friend) that my

partner no longer resides with me and they should call the police if he is observed near my residence.

**STEP 4: Safety with an Order of Protection.** Many batterers obey protection orders, but one can never be sure which violent partner will obey and which will violate protection orders. I recognize that I may need to ask the police and the courts to enforce my protection order.

The following are some steps that I can take to help the enforcement of my protection order:

- A. I will keep my protection order \_\_\_\_\_ (location).  
(Always keep it on or near your person. If you change purses, that's the first thing that should go in.)
- B. I will give my protection order to police departments in the community where I work, in those communities where I usually visit family or friends, and in the community where I live.
- C. There should be a county registry of protection orders that all police departments can call to confirm a protection order. I can check to make sure that my order is in the registry. The telephone number for the county registry of protection orders is \_\_\_\_\_.
- D. For further safety, if I often visit other counties in Tennessee, I might file my protection order with the court in those counties. I will register my protection order in the following

counties: \_\_\_\_\_,  
\_\_\_\_\_ and \_\_\_\_\_ that I have a  
protection order in effect.

- E. I can call the local domestic violence program if I am not sure about B., C., or D. above or if I have some problem with my protection order.
- F. I will inform my employer, my minister, my closest friend and \_\_\_\_\_  
\_\_\_\_\_ and \_\_\_\_\_ that I have a  
protection order in effect.
- G. If my partner destroys my protection order, I can get another copy from the courthouse  
by going to the \_\_\_\_\_.
- I. If the police do not help, I can contact my advocate or attorney and will file a  
complaint with the chief of the police department.
- G. If my partner violates the protection order, I can call the police and report a violation,  
contact my attorney, call my advocate, and/or advise the court of the violation.
- J. I can also file a private criminal complaint with the district justice in the jurisdiction  
where the violation occurred or with the district attorney. I can charge my battering  
partner with a violation of the Order of Protection and all the crimes that he commits  
in violating the order. I can call the domestic violence advocate to help me with this.

**STEP 5: Safety on the job and in public.** Each battered women must decide if and when she will tell others that her partner has battered her and that she may be at continued risk. Friends, family and co-workers can help to protect women. Each woman should consider carefully which people to invite to help secure her safety.

I might do any or all of the following:

- A. I can inform my boss, the security supervisor and \_\_\_\_\_ at work  
of my situation.
- B. I can ask \_\_\_\_\_ to help screen my  
telephone calls at work.
- C. When leaving work, I can \_\_\_\_\_  
\_\_\_\_\_.
- D. When driving home if problems occur, I can \_\_\_\_\_  
\_\_\_\_\_.

- E. If I use public transit, I can \_\_\_\_\_  
\_\_\_\_\_.
- F. I will go to different grocery stores and shopping malls to conduct my business and shop at hours that are different than those when residing with my battering partner.
- G. I can use a different bank and take care of my banking at hours different from those I used when residing with my battering partner.
- H. I can also \_\_\_\_\_.

**STEP 6: Safety and drug or alcohol use.** Most people in this culture use alcohol. Many use mood-altering drugs. Much of this use is legal and some is not. The legal outcomes of using illegal drugs can be very hard on a battered women, may hurt her relationship with her children and put her at a disadvantage in other legal actions with her battering partner. Therefore, women should carefully consider the potential cost of the use of illegal drugs. But beyond this, the use of any alcohol or other drug can reduce a woman's awareness and ability to act quickly to protect herself from her battering partner. Furthermore, the use of alcohol or other drugs by the batterer may give him/her an excuse to use violence. Therefore, in the context of drug or alcohol use, a woman needs to make specific safety plans.

If drug or alcohol use has occurred in my relationship with the battering partner, I can enhance my safety by some or all of the following:

- A. If I am going to use, I can do so in a safe place and with people who understand the risk of violence and are committed to my safety.
- B. I can also \_\_\_\_\_.
- C. If my partner is using, I can \_\_\_\_\_.
- D. I might also \_\_\_\_\_.
- E. To safeguard my children, I might \_\_\_\_\_ and \_\_\_\_\_.

**STEP 7: Safety and my emotional health.** The experience of being battered and verbally degraded by partners is usually exhausting and emotionally draining. The process of building a new life for myself takes much courage and incredible energy.

To conserve my emotional energy and resources and to avoid hard emotional times, I can do some of the following:

- A. If I feel down and ready to return to a potentially abusive situation, I can \_\_\_\_\_.
- B. When I have to communicate with my partner in person or by telephone, I can \_\_\_\_\_.
- C. I can try to use "I can . . ." statements with myself and to be assertive with others.
- D. I can tell myself - " \_\_\_\_\_ " - whenever I feel others are trying to control or abuse me.
- E. I can read \_\_\_\_\_ to help me feel stronger.
- F. I can call \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ as other resources to be of support to me.
- G. Other things I can do to help me feel stronger are \_\_\_\_\_ and \_\_\_\_\_.
- H. I can attend workshops and support groups at the domestic violence program or \_\_\_\_\_ or \_\_\_\_\_ to gain support and strengthen my relationships with other people.

**STEP 8: Items to take when leaving.** When women leave partners, it is important to take certain items with them. Beyond this, women sometimes give an extra copy of papers and an extra set of clothing to a friend just in case they have to leave quickly.

**Money:** Even if I have never worked, (in some states) I can legally take 1/2 of the funds in the checking and savings accounts. If I don't take any money from the accounts, he/she can legally take all money and/or close the account and I may not get my share until the court rules on it if ever.

Items with asterisks on the following list are the most important to take. If there is time, the other items might be taken, or stored outside the home.

These items might best be placed in one location, so that if we have to leave in a hurry, I can grab them quickly.

When I leave, I should take:

- \* Identification for myself
  - \* Children's birth certificates
  - \* My birth certificate
  - \* Social Security cards
  - \* School and vaccination records
  - \* Money
  - \* Checkbook, ATM (Automatic Tellers Machine) card
  - \* Credit cards
  - \* Keys - house/car/office
  - \* Driver's license and registration
  - \* Medications
- Welfare identification, Work permits, Green card  
Passport(s), Divorce papers  
Medical records - for all family members  
Lease/rental agreement, house deed, mortgage payment book  
Bank books, Insurance papers  
Small saleable objects  
Address book  
Pictures, Jewelry  
Children's favorite toys and/or blankets  
Items of special sentimental value

**Telephone numbers I need to know:**

Police department - 911  
Prosecutor's Office - \_\_\_\_\_  
Police department - school \_\_\_\_\_  
Police department - work \_\_\_\_\_  
Battered women's program - \_\_\_\_\_  
County registry of protection orders \_\_\_\_\_  
Work number \_\_\_\_\_  
Supervisor's home number \_\_\_\_\_  
Minister \_\_\_\_\_  
Other \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I will keep this document in a safe place and out of reach of my potential attacker.**

Review date: \_\_\_\_\_

IF YOU NEED HELP IN FILLING OUT THIS PLAN YOU MAY ASK THE POLICE OFFICER/DETECTIVE, COUNSELOR, SHELTER WORKER, THE PROSECUTOR ATTORNEY'S VICTIM WITNESS OFFICE PERSONNEL OR A CLOSE AND TRUSTED FRIEND.